



Provider Access Policy

Date Reviewed:

January 2020

Date Policy Approved:

Next Review Date:

Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests Procedure

A provider wishing to request access should contact Cath Gibbins, Careers Lead, on 01325 351377 or email: gibbins@wyvernacademy.org

Opportunities for access

Event	Description	Year groups
College Day	Local colleges and universities are invited to a Careers Fair style event held during the school day.	7, 8, 9 & 10
World of Work Day	Local employers and their employees are invited to share their career story with small groups of pupils.	7, 8, 9 & 10
Site visits	Planned programme of visits to local colleges and universities.	9 & 10
	Visits to local employers and providers, linked to curriculum work	Any year group
Careers evening	Local post 16 providers are invited to attend our Careers Evening, held annually in the autumn term.	10 & 11 with their parents and carers
Presentations	In the autumn term local post 16 providers are invited to deliver a short presentation to pupils to inform them about their post 16 options.	11

In addition, it may be possible to arrange enrichment visits and provide opportunities for providers to speak to pupils through our tutor programme.

The school policy on safeguarding <http://wyvernacademy.org/wp-content/uploads/2018/06/SAFEGUARDING-POLICY.pdf> sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentation providing that presentations and videos are provided at least 24 hours in advance of the presentation.

This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the Careers team.