



Excellence & Opportunity

**Climate for Learning Policy Addendum
(in response to COVID-19)**

Statement of intent

Wyvern Academy aims to act in accordance with its Climate for Learning Policy as much as possible; however, we understand the necessity for additional rules and considerations while Wyvern Academy observes social distancing and infection control guidelines. This addendum sets out what additional actions Wyvern Academy will take when accommodating Vulnerable and Critical Worker (V&CW) pupils and Year 10 and other pupils when phased reopening begins.

The information in this addendum is under constant review and kept updated to reflect any changes to national or local guidance.

1. Enforcing new rules

1.1 A risk assessment under the COVID 19 guidance will be carried out for all pupils requesting attendance at Wyvern Academy or potentially invited to. If the risk is deemed too high the pupil may be offered an alternative provision, have any invitation to attend withdrawn or an invitation to attend not issued. In these cases pupils will continue with their Remote Learning.

1.2 Wyvern Academy ensures that infection control and social distancing rules are communicated effectively to all pupils.

1.3 Staff are informed about the measures in place so they can enforce these rules at all times.

1.4 Wyvern Academy informs parents of any changes to provision outlined in this policy.

1.5 Wyvern Academy expects pupils to uphold these rules at all times, including on public transport, where practicable.

1.6 Staff are informed of discipline and rewards in place to aid enforcement of these rules in line with this policy.

1.7 Where required, staff explicitly teach and supervise health and hygiene arrangements, e.g. handwashing, tissue disposal and toilet flushing.

1.8 Wyvern Academy recognises that pupils may be supervised or taught by members of staff they have had no prior contact with; however, pupils are expected to treat all members of staff with respect and work together to maintain a safe environment.

2. Arrival and departure

2.1 Wyvern Academy expects pupils to follow all arrival and departure arrangements to the best of their ability and to arrive at the correct time.

2.2 Pupils are not required nor able to bring any materials with them to school, other than a filled plastic water bottle. Any and all required learning materials will be provided at school.

2.3 Pupils are expected to participate in any infection control and social distancing measures, e.g. hand washing / sanitisation, before entering and exiting Wyvern Academy.

2.4 Wyvern Academy expects pupils to move immediately to their designated working area after washing/sanitising their hands upon arrival.

2.5 Upon departure from the school, Wyvern Academy expects pupils to move immediately from Wyvern Academy buildings and not to linger on Wyvern Academy premises without good cause, e.g. they are waiting to be picked up where social distancing rules should apply.

3. Hygiene and infection control

3.1 Wyvern Academy ensures a risk assessment is conducted prior to reopening to more pupils in order to enforce adequate and practical measures to safeguard the health & safety of both staff and pupils.

3.2 Pupils are expected to wash their hands for at least 20 seconds with soap and water, and/or alcohol-based hand sanitiser:

- Upon arrival at and departure from Wyvern Academy.
- Before and after consuming food.
- After using the toilet.
- After coughing or sneezing, using the elbow method.

3.3 Pupils are expected to maintain good hand and respiratory hygiene at all times while in school, to the best of their ability.

3.4 Pupils are expected to dispose of tissues using the litter bins provided.

3.5 Pupils are expected to use infection control provisions responsibly, e.g. using hand sanitiser as directed.

3.6 Pupils are discouraged from sharing equipment which pose a higher risk of infection, e.g. work stations, equipment. Equipment will be provided for each child and cleaned after each use.

3.7 Wyvern Academy prohibits pupils from spitting, biting, purposefully coughing in another person's vicinity, or other behaviours that increase the risk of spreading infection, e.g. purposefully disposing of soiled tissues in an unsafe manner.

3.8 Pupils whose behaviour is purposefully contrary to the infection control measures in place, including maintaining social distancing, will be disciplined in line with this policy.

3.9 Pupils who are deemed unable to fully adhere to infection control rules including maintaining social distancing, e.g. some pupils with SEND or younger children, are not disciplined for poor behaviour in this regard – positive behaviour is reinforced using praise and rewards.

3.10 Members of staff encourage pupils who are deemed unable to fully adhere to infection control including maintaining social distancing rules to practice good infection control behaviours including maintaining social distancing to the best of their ability, through teaching, praise and supervision.

4. Social distancing

4.1 Pupils adhere to the social distancing measures put in place by Wyvern Academy.

4.2. Pupils form orderly queues, e.g. when waiting to enter school, use the toilets, queuing for food as applicable (V&CW pupils only), using the social distancing markings including two metre floor markings where provided, and they are respectful and patient towards their peers.

4.3. Pupils are expected to:

- Refrain from close contact with people who display symptoms of COVID-19.
- Remain at least two metres apart from other people, where practicable.
- Remain at their assigned workplace.
- Remain within their assigned Team.

4.4. Where it is not practicable for pupils to remain two metres apart from others, they are expected to maintain as much distance between themselves and others as possible and to ensure their time in close proximity to others is limited.

4.5. Pupils are placed into classes of no more than 10 pupils and they are not permitted to mix with other pupils outside this class.

4.6. Pupils whose behaviour is purposefully contrary to Wyvern Academy's social distancing measures are disciplined in line with this policy.

4.7. Pupils who are deemed unable to fully adhere to social distancing measures will be required to maintain their Remote Learning and will not be invited to or allowed to attend Wyvern Academy.

4.8. Members of staff encourage pupils follow social distancing measures to keep away from others, to the best of their ability, through teaching, praise and supervision.

5 Moving around Wyvern Academy

5.1 Wyvern Academy expects all pupils to move around school following Wyvern Academy's arrangements, e.g. using one-way systems, allotted staircases.

5.2 Wyvern Academy prohibits pupils from lingering in walkways, including stairs, and other communal areas without good cause.

5.3 Pupils are expected to move directly from one destination to the next at the times allotted to them and in their assigned Teams, e.g. moving from their allocated classroom to break and when leaving the school building.

5.4 Pupils may leave the classroom to use the toilets or other sanitary facilities one at a time, with permission from and accompanied by a member of staff.

5.5 Pupils who purposefully and continuously linger in walkways and communal areas without good cause will be disciplined in line with this policy.

6 Ill health and infection

6.1 Wyvern Academy expects pupils to report to a member of staff as soon as possible if they are feeling unwell and showing symptoms of COVID-19, or believe a peer is showing symptoms of COVID-19.

6.2 Any bullying or harassment towards pupils who have had, currently have, or are suspected to have COVID-19 is not tolerated – this behaviour is addressed in line with this policy and the Anti-bullying Policy.

6.3 Wyvern Academy allocates suitable areas that can be used to isolate pupils who show symptoms of COVID-19 whilst they wait for their parent / carer to collect them.

6.4 Pupils who have been advised to self-isolate at school while waiting to go home are expected to follow all infection control and social distancing rules in place and must not leave the area used to isolate them until their parent / carer collects them.

7 Wyvern Academy premises

7.1 Pupils are prohibited from entering areas of Wyvern Academy that have been closed for cleaning, social distancing, or infection control purposes.

7.2 Pupils who purposefully access prohibited areas of Wyvern Academy without permission will be disciplined in line with this policy.

7.3 Pupils who are deemed unable to fully adhere to these access arrangements will be required to maintain their Remote Learning and will not be invited to or allowed to attend Wyvern Academy.

8 Breaktime and lunchtime arrangements

8.1 Wyvern Academy expects pupils to adhere to social distancing and infection control measures, to the best of their ability, during lunchtimes and break times.

8.2 Pupils are expected take their breaks and lunchtimes at phased times, within their permitted teams and only in designated areas.

9 School uniform

9.1 Wyvern Academy has suspended the wearing of its uniform in the short term in order to support parents/carers with the regular washing of clothing that is expected to assist infection control.

9.2 Parents are advised to avoid sending their child to school in clothing that cannot be machine washed in line with government guidance.

10 Managing the behaviour of Remote Learners

10.1 Pupils who are learning remotely off-site are expected to adhere to this policy and the Remote Learning Policy where applicable.

10.2 Wyvern Academy expects pupils who are learning remotely to uphold good behaviour at all times and to:

- Attend remote classes or group sessions on time as directed.
- Complete the work that has been set and return it on time as directed, to the best of their ability.

- Keep all communication polite and appropriate, and in line with Wyvern Academy's remote learning arrangements.
- Not misuse or mistreat the resources or technology utilised for the delivery of remote learning.
- Report any issues, including harassment or bullying from their peers, to their teacher.

10.3 Wyvern Academy recognises that some sanctions are unable to be given to pupils learning remotely and that adjustments to the actions outlined in section 13 of this policy may be in place.

10.4 Where discipline must be deferred until the pupil returns to school, the Headteacher informs the pupil's parent/carer via letter and the pupil will be disciplined when it is safe to do so.

11 Exclusions

11.1 All poor behaviour is addressed in line with this policy and discipline remains rational, reasonable, fair and proportionate.

11.2 Persistent poor behaviour, including the persistent, purposeful refusal to follow Wyvern Academy's social distancing and infection control rules, may result in the pupil being excluded from school in the interests of the health and safety of the pupil and others.

11.3 The Headteacher retains the power to exclude pupils on disciplinary grounds – all exclusions and their arrangements are carried out in line with the Exclusions Policy where practicable.

11.4 Where an excluded pupil is considered vulnerable or is the child of a critical worker who cannot be safely cared for at home, the Headteacher liaises with the Local Authority (LA) and the pupil's parents/carers as soon as possible to discuss what reasonable adjustments can be put in place, taking into consideration the pupil's safety and the safety of others.

11.5 The Headteacher liaises with the LA and the parents of a permanently excluded pupil to arrange alternative provision to minimise any breaks in education.

11.6 The timeframes set out in the Exclusions Policy remain in force, where practicable. This applies to all exclusions, including those that were issued before 23 March 2020.

11.7 Where a deadline cannot be met, meetings and panel hearings may take place even if the relevant deadline has been missed – where necessary, the Local Academy Board decides whether any meetings should be delayed.

11.8 The Local Academy Board takes reasonable steps to ensure that meetings are arranged for a time when all parties are able to attend or attend virtually.

12 Rewards and discipline

12.1 Rewards and discipline are given in line with this policy, where practicable – discipline that cannot be given with immediate effect to remote learners is carried out in line with section 10 of this addendum.

12.2 Staff ensure that any rewards given adhere to Wyvern Academy's infection control and social distancing measures.

12.3 Wyvern Academy understands that pupils may have had different experiences during the COVID-19 pandemic and that this may affect how pupils re-adapt to Wyvern Academy environment and its routines.

12.4 Where Wyvern Academy recognises that a pupil's challenging behaviour may be linked to their experiences during the COVID-19 pandemic, e.g. bereavement, it acts in line with relevant policies and ensures adequate wellbeing support is offered.

13 Close contact behavioural management

13.1 Behavioural management which requires the use of reasonable force or restraint as a last resort is carried out in line with DfE 'Use of reasonable force in schools' policy, [available here](#).

13.2 Wyvern Academy recognises that social distancing and infection control measures cannot be adhered to using reasonable force or exercising restraint on a pupil to control their behaviour to prevent them posing a significant risk to themselves or others.

13.3 Once a pupil no longer needs to be restrained for the safety of others or themselves, staff continue to adhere to the social distancing and infection control measures put in place.

13.4 If a member of staff develops COVID-19 symptoms after using restraint or reasonable force, they are sent home immediately and advised to test for COVID-19.

14 Monitoring and review

14.1 This addendum is reviewed in reaction to any new government or Trust advice by the Headteacher.

14.2 Once Wyvern Academy resumes regular activity, and if deemed appropriate by the Headteacher, all sections within this addendum will expire.